



**Budget Enrollment Form**  
 \*Enrollment is March 1<sup>st</sup> through August 31<sup>st</sup>\*

**Customer Information**

Name:	Home Ph:
E-Mail Address:	Cell Ph:
Billing Address:	Delivery Address (if different from billing address):

**Tank Information:**

Tank Size (gallons):	Fill Position: ____ o'clock (front of your house is 6 o'clock, rear is 12 o'clock)
Tank Location: <input type="checkbox"/> Basement <input type="checkbox"/> Under-ground <input type="checkbox"/> Above-ground <input type="checkbox"/> Garage	Current Tank Level: F   3/4   1/2   E
Do you heat your water with oil? <input type="checkbox"/> Yes <input type="checkbox"/> No	Would you like Automatic Delivery*? <input type="checkbox"/> Yes <input type="checkbox"/> No *subject to office approval

**Home Information:**

Previous oil usage** (gallons):	Approximate square footage of home:
Other sources of heat: <input type="checkbox"/> Heat Pump <input type="checkbox"/> Fire place <input type="checkbox"/> Coal Stove <input type="checkbox"/> Pellet Stove <input type="checkbox"/> Other: _____	
# of people living in the home (including yourself):	

\*\*please provide the start and end date of the oil usage. You may also attach a document with your oil use history.

**Payment Method:**

<input type="checkbox"/> Check	<input type="checkbox"/> Credit/Debit card (please fill out below, or call the office to provide the card you would like to use)
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MC    VS    Discover   Card Number \_\_\_\_\_ Expiration \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Return to us by fax, email, or mail:  
 Fax: 610-439-4877  
 Email: [contact@greenacres.info](mailto:contact@greenacres.info)  
 1176 Mickley Rd Whitehall, PA 18052   Phone: 610-439-8959

\*For office use only\*

Month of signup: \_\_\_\_\_ Predicted Budget Payment: \_\_\_\_\_

## **Budget Plan Details:**

### **How It Works:**

The budget program is designed to create a credit on your account that is applied to your heating oil bill when you get a delivery. If you do not have enough money in your budget, you will be required to pay the amount due before you receive an oil delivery. You can cancel your enrollment in the budget plan at any time and your remaining credit balance will be refunded!

### **Monthly Statements:**

Each Month you will receive a monthly budget statement that will be due upon receipt. It will indicate your regular monthly payment as well as any other charges covered by your budget plan. In addition, the statement will keep you informed of your actual account balance throughout the year.

**This is a pre-pay plan; any balance that exceeds what is available in your budget account at the time of delivery will be due immediately.**

### **Fuel Delivery:**

Upon each fuel delivery, our driver will leave a receipt at the property showing the total gallons delivered, price per gallon charged on delivery, and current remaining budget balance.

### **Convenience:**

The budget plan is the best way to stay on top of paying your fuel bills. It gives you the freedom and peace of mind knowing what your monthly payment will be which allows you to spread your annual heating costs over the course of 12 months.

### **Getting Started:**

Fill out and submit our Sign-up Form above for an estimate. Or, print the PDF form, fill it out, and return it to us; Our representative will contact you when we receive your form to ask a few questions to ensure an accurate projection. Then we'll let you know your low monthly payment amount based on our usage estimate. You will be required to start the program on a full tank of oil, or send a deposit that would cover a full tank. This is to avoid budget funds from being used right away.

**Please keep in mind that different factors affect how much oil is used by your specific furnace/boiler, some of these include:**

- The Condition of the Furnace (This is why tune-ups are recommended)
- The Actual Size of the Home
- Whether or Not Oil is Used to Heat Water
- The Approximate Number of People Living in the Home
- How Old the Home Is
- The Efficiency of Windows, Doors, and Other Components that Require Insulation.